

NOMINATION FORM



Order of BRITISH COLUMBIA

Nominations and letters of support must be received by the *first Friday in March* to be considered in the same calendar year.

Nominations received after this will be included in the selection process for the next calendar year.

IS YOUR NOMINEE ELIGIBLE?

Any resident of British Columbia, or former resident, who has demonstrated outstanding achievement, excellence or distinction in any field of endeavour benefiting the people of the Province, Nationally or Internationally is eligible.

Please review and acknowledge the following:

- The nominee is a current or former resident of B.C. who has demonstrated outstanding achievement, excellence or distinction in any field of endeavour benefiting the people of the Province, Nationally or Internationally. (Fields of endeavour may consist, for example, of community leadership, business, labour, industry, volunteer service, professions and other occupations, arts, sports and others.)
- The nominee is not an elected representative. (Federal, provincial and municipal elected representatives are not eligible for appointment to the Order while they remain in office.)
- The nominee is living as of the time of the nomination. (A person may not be appointed to the Order posthumously unless the Advisory Council recommends the appointment to the Lieutenant Governor in Council before the person's death.)
- The Nominee is not the same person as the Nominator. (Self-nominations will not be accepted.)
- The nomination is not for an act of bravery. (The Order is not awarded for acts of bravery.)
- The nomination is not for a group or organization. (The Order cannot be bestowed upon an organization.)

For a list of alternate honours and awards please access the Order of British Columbia website at orderofbc.gov.bc.ca.

The information on this form is collected under the authority of the *Provincial Symbols and Honours Act* [RSBC 1996 c.380] and Section 26(c) and 27(1)(c) of the *Freedom of Information and Protection of Privacy Act* [RSBC 1996 c.165] and will help us to assess the eligibility and to notify recipients of the Order of British Columbia.

By submitting this form you are confirming that individuals who have agreed to submit letters in support of this nomination have authorized you to provide their information as disclosed on this form.

If you have any questions about the collection, use or disclosure of this information, please contact the Honours and Awards Secretariat at (250) 387-1616 or by e-mail at bchonoursandawards@gov.bc.ca. Knowledge of a proposed nomination should be restricted to the individuals compiling the nomination.

Nominee information

Please place the following nomination before the Advisory Council of the Order of British Columbia – if choosing to submit hard copy, please print clearly and complete in full.

Gender: Male Female

Mr. Mrs. Miss Ms. Dr.

PREFIX FIRST NAME LAST NAME (INCLUDE POSTNOMINALS* WHERE APPLICABLE)

TITLE ORGANIZATION

APT. STREET ADDRESS

CITY PROVINCE POSTAL CODE

E-MAIL TELEPHONE MOBILE

Occupation and/or field of endeavour (select one)

- | | | |
|--|---|--|
| <input type="radio"/> Arts and Culture | <input type="radio"/> Environmental | <input type="radio"/> Science and Technology |
| <input type="radio"/> Business | <input type="radio"/> Industry | <input type="radio"/> Sports and Recreation |
| <input type="radio"/> Communications | <input type="radio"/> Labour | <input type="radio"/> Volunteer service |
| <input type="radio"/> Community leadership | <input type="radio"/> Professions and other occupations | <input type="radio"/> Other _____ |
| <input type="radio"/> Education | <input type="radio"/> Public Service | _____ |

My reasons for making this nomination are (200 words maximum per question)

(Please answer the following questions which are provided to help ascertain the eligibility of your nominee. If you intend to print this form and return it by mail, please attach your essay answers on a separate sheet of paper. There is a 200 word limit per question.)

Achievements or Accomplishments/Contributions

-
1. Please describe what the nominee has done or created that sets her/him apart:

.....
* Please list any honours that are recognized by the Canadian Honours System (www.gg.ca/honours/) and the highest academic degree achieved, as well as any recognition by the Crown (P.C., Q.C.)

2. Is the nominee's significant contribution known:

- a) in British Columbia Yes No
- b) in Canada and/or Yes No
- c) outside of the country Yes No

If yes, please provide further details on how the nominee is known for that significant contribution?

3. Has the quality of the nominee's contribution been such as to be recognized by her/his peers as unique and innovative (i.e., a milestone, founding of institutions, establishing a new style of artistic endeavour, defining and attaining a new standard)?:

Impact/Legacy

4. Please describe how the nominee's contribution has

- a) made a significant improvement to the life or culture of the people of British Columbia:

- b) Please describe how the nominee's legacy will continue to improve the life and/or culture of the Province:

THE ONUS IS ON THE NOMINATOR TO ENSURE THAT NOMINATION IS COMPLETE. The nomination will not be considered until two testimonials, from two additional persons who can attest to the value and impact of the nominee's achievements, have been received. All materials submitted become part of the nomination and thus become the property of the Honours and Awards Secretariat and will not be returned. All material received must be in 8.5" x 11" format. Please, do not send in multiple copies or bound versions. Do not send originals of important or official documents or photographs, as they will not be returned. All materials we receive will be kept confidential but may be disclosed to the nominee if requested. We reserve the right to limit the amount of supporting documentation accepted.

Nominator Information

Preferred method of contact: E-mail Phone Canada Post

Mr. Mrs. Ms. Dr.

PREFIX

FIRST NAME

LAST NAME (INCLUDE POSTNOMINALS* WHERE APPLICABLE)

TITLE

ORGANIZATION

APT.

STREET ADDRESS

CITY

PROVINCE

POSTAL CODE

E-MAIL

TELEPHONE

MOBILE

Following are the names of two people or organizations who have agreed to submit letters in support of my nomination:

1. Mr. Mrs. Ms. Dr.

2. Mr. Mrs. Ms. Dr.

NAME

NAME

EMAIL

EMAIL

TELEPHONE

TELEPHONE

Submitting your completed application

Please review and acknowledge the following. The completed nomination form, testimonial letters, and any supporting material must be submitted electronically as one package by email to the Honours and Awards Secretariat at bchonoursandawards@gov.bc.ca. Hard copies should be sent to the appropriate address below. Note that Supporters may be contacted to validate their testimonials.

- | | |
|---|---|
| <input type="checkbox"/> The Nominator (the person completing this form) is clearly identified and the contact information is complete to allow correspondence from the Honours and Awards Secretariat. | <input type="checkbox"/> The Freedom of Information requirements as specified are understood. |
| <input type="checkbox"/> All questions about the Nominee have been answered. | <input type="checkbox"/> I hereby declare that all the information provided in this application is true and accurate in every respect. I understand that the nominee would be denied membership in the Order if the information is found to be inaccurate for any reason. |
| <input type="checkbox"/> Two people or organizations have been identified for letters of support. | |

Mail: Honours and Awards Secretariat, P.O. Box 9422 STN PROV GOVT, Victoria, British Columbia V8W 9V1

Courier: 2ND FL., 620 Superior Street, Victoria, British Columbia V8V 1V2

Finally, to better understand our Customers, please answer the following questions:

- a) How did you hear about the Order of British Columbia?
- b) How long have you known your nominee and what is your relationship?